

**Cameron Estates Community Services District Minutes**  
**Regular Meeting: Thursday, March 21, 2019, 7:00 p.m.,**  
**Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park**  
**Education Building, Multi-Purpose Room**

**Public Comment:** The public shall have the right to comment on any items appearing on the agenda during consideration of the item. Public comment will be limited to 3 minutes per speaker.

1. **Call to Order/Roll Call:** President Doris Miller, Vice President Lynn Kissel, Director James Sholl, Director James Bergsten, Director Joshua Clark.  
**President Doris Miller called the meeting to order at 7:00 p.m. General Manager, Karen Moonitz took roll call. President Doris Miller, Vice President Lynn Kissel, Director James Sholl, Director James Bergsten, Director Joshua Clark, were in attendance. General Manager recorded the minutes.**
2. **Approval of Agenda**  
Board Discussion/Public Comment/Board Action  
**Director James Sholl motioned to approve the Agenda as submitted. Director Joshua Clark seconded. All voted aye.**
3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
  - a. **Approval of Minutes:** Regular meeting January 17, 2019.  
*Attachment: Minutes - January 17, 2019.*
  - b. **Financial Reports:** accepted as presented from County for January, February 2019.  
*Attachments: Revenue and Expenditure Report; General Ledger, January, February 2019.*
  - c. **Approval of Bills:** January 17, 18, 25, February 4, 15, 26, March 13, 21, 2019.  
*Attachments: Vouchers January 17, 18, 25, February 4, 15, 26, March 13, 21, 2019.*
  - d. **CSDA Board of Directors Call for Nominations for Seat B.**  
*Attachments: Letter dated 2/15/2019 and Nomination information attachments for Seat B.*
  - e. **SDRMA Notification of Nominations – 2019 Election SDRMA Board of Directors.**  
*Attachments: Notification letter dated 1/24/2019 and Nomination information attachments.*
  - f. **LAFCO Final Budget for Fiscal Year 2019-2020.**  
*Attachments: LAFCO Final Budget FY 2019-2020.*Board Discussion/Board Action  
**Director Lynn Kissel motioned to approve the Consent Calendar as submitted. Director James Bergsten seconded. All voted aye.**
4. **Open Public Forum**  
The Public has the opportunity to comment on subject matter relevant to CECSD business.  
**No public comment.**
5. **CECSD Annual Financial Report For The Years Ended June 30, 2018 And 2017**  
The Board will review and accept the audit report for year-end 2018 and 2017.  
*Attachment: CECSD June 30, 2018 and 2017 Audit Report; Board of Directors Communications Letter.*  
Board Discussion/Public Comment/ Board Action  
**General Manager reported the audit is complete and there were no findings or problems. President Miller asked when the District will need to find another Accountant to perform the next audit in 2020. General Manager explained that we can use our current Accountant to perform the audit for 6 consecutive years, then we need to find a new Accountant. She will ask for recommendations from CSDA listserve. Director James Sholl motioned to accept the Audit as submitted. Director Clark seconded. All voted aye.**

6. **CECSD 2018 Road Work Project**

The Board will discuss the work to be done in 2019 upon consideration of Road Committee reports, and estimates from Veerkamp estimator Tony Adams.

*Attachment: Proposal TA 046 from Tony Adams (Veerkamp).*

Board Discussion/Public Comment/Board Action

**The Board members discussed the problem areas on the roads in the District and the specific items on Flying C Road in the Proposal TA 046 from Veerkamp estimator Tony Adams. Director Sholl said that the homeowner at 4781 Flying C Road agreed to pay for the installation of the culvert under his driveway, so he will reimburse the District for his share, \$2,022.00, of the cost of the Proposal. Director Kissel motioned to accept TA 046 to repair Flying C Road. Director Clark seconded. All voted aye.**

7. **Emergency Gate Exit Options**

The Board will discuss opening of gates during an emergency situation where it would be necessary to open all the gates to allow the residents to evacuate safely.

*Attachment: None*

Board Discussion/Public Comment/Board Action

**General Manager explained that when there is an emergency necessitating evacuations, the Fire Department goes out with the Sheriff's Department and OES to call for evacuations and opens the gates with the Knox key. General Manager explained that it might be a good idea to open the gates when we know a fire is approaching and asked the Board to consider what they would like to have done. The Board discussed several options and, because fire season is a few months away, decided to revisit the topic at the next meeting. No Motion. No Action.**

8. **Instant Runoff Election of Regular and Alternate Special District Representative to El Dorado LAFCO**

The Board will discuss and vote for their preferred candidate(s) to help determine the LAFCO Special District Representative(s)

*Attachment: Memo letter Instant Runoff Election of Regular and alternate Special District Representative to El Dorado LAFCO and information attachments.*

Board Discussion/Public Comment/Board Action

**The Board discussed the 3 different candidates. President Miller motioned to elect Holly Morrison as our preferred candidate. Director Sholl seconded. All voted aye.**

9. **Director and Staff Reports**

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports

**No Director Reports.**

b. General Manager's Report

**General Manager informed the Board that the cameras at the Mini Storage Gates are working well, thanks to the cellular modem Director Kissel found. All the account billing for this new cellular modem is now under the District's name. Also, Sonitrol will return the old license plate camera and check all the camera lens covers for wear and replace them if needed. Veerkamp installed 3 concrete K-rails around the sink hole on Cameron Road, which will be removed when it is fixed. She announced the District received the \$5000 signing bonus from Crown Castle and the \$2000 road use fee from EID.**

**Adjournment: The meeting was adjourned at 7:47 p.m.**