



LOCAL AGENCY FORMATION COMMISSION

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M E M O

Date: February 25, 2022

To: Funding Agencies

CC: Malathy Subramanian, LAFCO Counsel
Joe Harn, El Dorado County Auditor-Controller
Don Ashton, El Dorado County Chief Administrative Officer

From: Erica Sanchez, Interim Executive Officer

Subject: LAFCO Proposed Budget for Fiscal Year 2022-23

On February 23, 2022, the Commission approved the Proposed LAFCO Budget for Fiscal Year 2022-23, a copy of which is enclosed with this memo and sent to your agency in accordance with Government Code §56381(a). Under State Law, LAFCO is partially funded by three categories of agencies, the County, cities, and special districts, with each category contributing a third.

This budget reflects the Commission's continued commitment to the agencies and residents of El Dorado County, while meeting LAFCO's State mandates. The Auditor-Controller's Office will calculate agency contributions for the 2022-2023 fiscal year, after LAFCO adopts its Final Budget. LAFCO will hold a public hearing and possible action on the Final Budget at its May 25, 2022 Regular Meeting.

Please contact the LAFCO office at (530) 295-2707 if you have any questions.

Thank you.

Enclosure: Proposed LAFCO Budget, FY2022-23

COMMISSIONERS

Public Member: Michael Powell • Alternate Public Member: William Wilde
City Members: Cody Bass, Jackie Neau • Alternate City Member: Patricia "Patty" Borelli
County Members: John Hidahl, George Turnbo • Alternate County Member: Wendy Thomas
Special District Members: Brian Veerkamp, Tim White • Alternate Special District Member: Michael Saunders

STAFF

Erica Sanchez, Interim Executive Officer • Kelly Witt, Administrative Assistant
Malathy Subramanian, Commission Counsel

Proposed Budget

PROPOSED BUDGET FY 2022-23						
	Fund (or line item)	DESCRIPTION	Proposed FY 2022-23 LAFCO Budget	Line Item	Adopted FY 2021-22 LAFCO Budget	
Revenues	4000	Fees	\$ 15,000	1	\$ 14,705	
	4100	Fund Balance	\$ 92,598	2	\$ 48,530	
	4120	Revenue - Agency Payments	\$ 506,123	3	\$ 463,817	
	4500	Revenue - From Reserves	\$ -	4	\$ 5,000	
	4700	Revenue Interest	\$ 500	5	\$ 500	
	(5)	Sub-Total - Revenues	\$ 614,220	6	\$ 532,552	
Employee Expense	5200	Employee Wage - Regular	\$ 221,148	7	\$ 221,148	
	5210	Employee Wage - Temporary	\$ -	8	\$ -	
	5230	Employee Wage - Overtime	\$ 524	8	\$ 524	
	5310	Flex Benefits	\$ 6,000	9	\$ 6,000	
	5311	Employee Assistance	\$ 385	10	\$ 385	
	5320	Health Insurance (Less In Lieu)	\$ 32,371	11	\$ 32,371	
	5340	Retirement - CALPERS	\$ 44,328	12	\$ 44,328	
	5350	In-Lieu Health Insurance	\$ -	13	\$ -	
	5400	Payroll Tax - Medicare (1.45% of Base)	\$ 3,207	14	\$ 3,207	
	5420	Payroll Tax - SUI/ETT	\$ 1,300	15	\$ 1,300	
	5440	Disability Insurance (.53% of Base)	\$ 1,172	16	\$ 1,172	
	6800	Accrued Leave	\$ 28,557	17	\$ 28,557	
		Additional wages for 3rd full time employee and EO	\$ 64,996			
	5100	Sub-Total Employee Expenses	\$ 403,988	18	\$ 338,992	
Operating Expense	5450	Workers Comp Insurance	\$ 1,725	19	\$ 1,480	
	5460	General Liability Insurance	\$ 26,530	20	\$ 26,530	
	6000	Information Services	\$ 23,760	21	\$ 23,760	
	6010	County Clerk Fee	\$ 625	22	\$ 625	
	6020	Accounting Services	\$ 7,188	23	\$ 6,188	
	6030	Annual Audit	\$ 8,450	24	\$ 8,450	
	6040	Cell & Telephone Services	\$ 3,840	25	\$ 3,840	
	6050	Copies	\$ 480	26	\$ 480	
	6060	GIS Maps	\$ 180	27	\$ 180	
	6070	Lease Payment - Building	\$ 24,527	28	\$ 24,141	
	6080	Legal Notices	\$ 726	29	\$ 726	
	6090	Legal Services	\$ 22,000	30	\$ 19,000	
	6100	Memberships	\$ 1,850	31	\$ 1,850	
	6105	Memberships - CALAFCO	\$ 3,677	32	\$ 3,677	
	6210	Office Expense	\$ 1,485	33	\$ 1,485	
	6400	Postage	\$ 800	34	\$ 800	
	6501	Professional Services - MSR Outsourcing	\$ 50,000	35	\$ 43,000	
	6560	Direct Deposit	\$ -	36	\$ -	
	6600	Publications	\$ 387	37	\$ 387	
	6700	Rental Vehicles	\$ -	38	\$ -	
	6705	Rents/Lease - Equipment	\$ 2,136	39	\$ 2,136	
	6710	Utilities	\$ 2,040	40	\$ 2,040	
	6750	Staff Development (incl. Commissioner Development)	\$ 9,000	41	\$ 4,838	
	6770	Transportation	\$ 4,260	42	\$ 4,260	
	(44)	Sub-Total Operating Expense	\$ 195,666	43	\$ 179,873	
	6300	Operating Contingency (10% of operating expenses)	\$ 14,567	44	\$ 13,687	
	(46)	BUDGET TOTAL	\$ 614,220	45	\$ 532,552	