

Cameron Estates Community Services District Minutes
Regular Meeting: Thursday, May 19, 2022, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building - Multi-Purpose Room

In accordance with new guidance from the California Department of Public Health as CECSO Board meetings will be held at LOTH and are open to the public, masks are strongly recommended for everyone in indoor public places, regardless of vaccine status. Members of the public may address the Board in person during the public comment periods.

Public Comment: Anyone wishing to comment about items not on the Agenda may do so during the Open Public Forum period. Those wishing to comment about items on the Agenda may do so when that item is heard and when the Board President calls for public comment. Public comments are limited to three minutes per person and 20 minutes per item.

1. **Call to Order/Roll Call:** President Angela Johnson, Vice President Cory Hamma, Director Doris Miller, Director Joshua Clark, Director Lynn Kissel. **The Meeting was called to order by Vice President Cory Hamma at 7:07 p.m. General Manager, Karen Moonitz conducted roll call. Vice President Director Cory Hamma, Director Doris Miller, and Director Joshua Clark were present. President Director Angela Johnson and Director Lynn Kissel were absent. Three residents were present. General Manager, Karen Moonitz recorded the minutes.**

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Director Miller motioned to approve the Agenda as submitted. Director Hamma seconded. Directors Hamma, Miller and Clark voted aye.

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting March 17, 2022.
Attachment: Minutes – March 17, 2022.
 - b. **Financial Reports:** accepted as presented from El Dorado County for March 31, April 30, 2022.
Attachments: Revenue and Expenditure Report; General Ledger, March 31, April 30, 2022.
 - c. **Approval of Bills:** Vouchers; March 17, 24, April 21, 26, 2022
Attachments: Vouchers; March 17, 24, April 21, 26, 2022
 - d. **Annual Parcel Quest 2022/23 Lien Date Secured Assessment Roll Plus Other Assessor Data.**
*Attachments: Group Order Form Parcel Quest 2022/23 Lien Date Secured Assessment Roll Plus Other Assessor Data.*Board Discussion/Board Action
Director Hamma motioned to accept all the items on the Consent Calendar. Director Clark seconded. Directors Hamma, Miller and Clark voted aye.

4. **Open Public Forum**
The Public has the opportunity to comment on subject matter relevant to CECSO business.
Three members of the public were present. No comment.

5. **Public Hearing: CECSO Proposed Budget for Fiscal Year 2022-2023 and Resolution 2022-02**
The Board is holding a public hearing to present the CECSO Proposed Budget for 2022-2023. The Board will adopt Resolution 2022-02 for the Proposed Budget for Fiscal Year 2022-2023.
Attachment: Public Hearing Notice, Resolution 2022-02, 2022-2023 Proposed Budget with 2021-2022 Budget Comparisons & Actuals
Board Discussion/Public Comment/Board Action
Director Hamma motioned to accept the Proposed Budget for Fiscal Year 2022-2023 and Resolution 2022-02. Director Miller seconded. Directors Hamma, Miller and Clark voted aye.

6. Roadside Easement Weed Control Spraying 2023

The General Manager is seeking Board approval to send a request for proposals for district roadside easement weed spraying for the year 2023 to weed control contractors and to award the contract to the lowest responsible bidder.

Attachment: CECSO Request for Proposal 2023 Roadside Easement Weed Control

Board Discussion/Public Comment/Board Action

Director Hamma motioned to accept the request to send proposals for 2023 roadside easement weed control. Director Clark seconded. Directors Hamma, Miller and Clark voted aye.

7. Biennial Financial Audit for Fiscal Years ending June 30, 2022 and June 30, 2021

The General Manager seeks authorization for accountant services from Vaughn Johnson CPA for the biennial financial audit for fiscal years ending June 30, 2022 and June 30, 2021.

Attachment: Engagement letter from Vaughn Johnson

Board Discussion/Public Comment/Board Action

Director Hamma motioned to approve the biennial financial audit for fiscal years ending June 30, 2022 and June 30, 2021. Director Miller seconded. Directors Hamma, Miller and Clark voted aye.

8. CECSO 2022 Road Work Project Bid Package Opening

The Board will open sealed bids submitted from contractors, review bid amounts and receipt of required paperwork, and accept the lowest responsible bid for the CECSO 2022 Road Work Project.

Attachments: List of Contractors present at the drive-thru, received sealed bid packages, 2022 Road Work Project Bid Opening Results sheet

Board Discussion/Public Comment/ Board Action

The District received 2 sealed bids for the 2022 Road Work Project one from Macauley Construction Inc., and one from Doug Veerkamp General Engineering Inc. Road Chairman Director Joshua Clark opened the bid from Macauley Construction Inc., the Bid Forms were complete, Pre-Bid Inspection Certificate was present, the Subcontractor list was completed, Noncollusion Affidavit was completed, the Bid Security Bond was present and they are Class A licensed. Their base bid amount was \$138,420.00, Base plus Alternate A was \$154,791.00, and Base plus Alternate A and Alternate B was \$189,354.00 which is the total bid for the entire project. Director Clark opened the bid from Doug Veerkamp General Engineering Inc., and the Bid Forms were all completed, the Pre-Bid Inspection Certificate was present, the Subcontractor list was completed, Noncollusion Affidavit was completed, the Bid Security Bond was present and they are Class A licensed. Their Base Bid amount was \$152,655.92, the Base plus Alternate A was \$189,929.11, and Base plus Alternate A and Alternate B is \$229,923.31 which is the total bid for the entire project. Macauley came in with the lowest responsible bid therefore they will complete the CECSO's 2022 Road Work Project. Director Hamma motioned to accept the entire Bid Proposal from Macauley Construction Inc., in the amount of \$189,354.00. Director Miller seconded. Directors Hamma, Miller and Clark voted aye.

9. CECSO Resolution 2022-03: Oppose Initiative 21-0042A1

The Board will discuss the need to pass Resolution 2022-03, to join with other local government agencies and other organizations to oppose this initiative which would limit the ability of voters and state and local governments to raise revenues for government services.

Attachments: Resolution 2022-03; Summary sheet.

Board Discussion/Public Comment/Board Action

This Resolution is confirming the Board's opposition to this Initiative. Director Hamma motioned to accept the CECSO Resolution 2022-03. Director Clark seconded. Directors Hamma, Miller and Clark voted aye.

10. CECSD Road Matters and 2022-2023 Road Work Projects

- a. The Board will discuss possible road work projects for the coming year 2022-2023.

Attachment: None

Board Discussion/Public Comment/Board Action

The Board discussed possibly doing crack sealing and slurry sealing in the fall on some of the main roads. Additionally, some striping on some of the main roads could be completed in the fall as well. There would be approximately \$200,000.00 available allowing for change orders. No motion, no action.

- b. The Road Committees will discuss if hiring a tree trimming company to trim trees and brush along the roads and road easements is necessary this year.

Attachment: None

Board Discussion/Public Comment/Board Action

The Board will revisit if trees need trimming in the fall. No motion, no action.

11. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

- a. Directors Reports

No Director reports.

- b. General Manager's Report

Thursday May 26, we will be having a closed session special meeting where we will interview all applicants for the General Manager position. It will be here at LOTH at 7:00 pm. It is a special meeting which requires 24 hours public notice. She will send an Agenda to all the Directors and applicants and place it at the gates, and post it on the District's website. She will pass out Confidential Envelopes with the resumes and cover letters of the applicants for the Directors to view during the closed session. She will retrieve all the Confidential Envelopes and their contents at the end of the interviews. The selected applicant for the position will be announced once the meeting reconvenes to open session. However, we may need to postpone this meeting as Angela may not be able to attend this meeting. All the Directors have completed their Ethics AB 1234. There is an election this year, there are 3 full terms to be elected: Incumbents Doris Miller and Lynn Kissel, and one Appointed Incumbent Cory Hamma. If you are interested in running you will need to go to the El Dorado County Elections Department in Placerville and fill out the necessary forms starting July 18, 2022, but before August 18, no later than 5:00 pm. Please fill out the forms and turn them in, they need to be filed in person before the 5:00 pm deadline! This is also the time frame for anyone wanting to run for these seats to fill out the forms, and file them in person to the Election's Department. Finally, we will need to discuss who will be responsible for checking the gates for battery checks at the next meeting.

Adjournment: the meeting was adjourned at 8:05 p.m.

Next Regular Board Meeting: July 21, 2022

NOTE: For copies of support documentation to the agenda contact CECSD office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSD website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Karen Moonitz at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.