

Cameron Estates Community Services District Minutes
Regular Meeting: Thursday, March 21, 2024, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building - Multi-Purpose Room

1. **Call to Order/Roll Call:** President Angela Johnson, Vice President Richard Thomson, Director Peter Reese, Director Joshua Clark.
President Johnson called the meeting to order. Board Secretary, Joy Reggiardo conducted roll call. President Johnson, Vice President Thomson, Director Clark, and Director Reese were in attendance.

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
President Johnson asked the Board to add an additional item on the Agenda at the end as Item #11. CalOES notified us yesterday that we need to adopt a new Resolution. Director Thomson motioned to approve the Agenda with the additional Item #11. Director Clark seconded. All Directors voted aye.

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting January 18, 2024
Attachment: Minutes – January 18, 2024
 - b. **Financial Reports:** accepted as presented from El Dorado County for January 31, February 29, 2024
Attachments: Revenue and Expenditure Report; General Ledger, January 31, February 29, 2024
 - c. **Approval of Bills:** Vouchers; January 18, 26, February 1, 16, 26, 27, 28, March 15, 2024
*Attachments: Vouchers; January 18, 26, February 1, 16, 26, 27, 28, March 15, 2024*Board Discussion/Board Action
Director Reese motioned to approve all items on the Consent Calendar. Director Thomson seconded. All Directors voted aye.

4. **Resolution 2024-01 Revising Resolution 2019-01 Establishing Procedures for the use of District facilities for commercial purposes.**
The Board will discuss adoption of Resolution 2024-01 revising Resolution 2019-01, and increasing the commercial use fee to \$2,500 per year.
Attachment: Resolution 2019-01, Resolution 2024-01
Board Discussion/Public Comment/Board Action
Director Reese motioned to adopt Resolution 2024-01 to revise Resolution 2019-01. Director Clark seconded. All Directors voted aye.

5. **CECSD Road Matters**
 - a. The Board will discuss proposal from Doug Veerkamp General Engineering for reshaping of shoulder near 4490 Cameron Rd. West of Flying C, and addition of road base to repair storm damage.
Attachment: None
Board Discussion/Public Comment/Board Action
The General Manager discussed the Veerkamp bid for \$10,732 for shoulder work and culvert repair from the New Year’s Eve storm. A resident thought it would be better to use concrete rather than rip rap to shore up the culvert. The General Manager discussed how well the rip rap held up during the storm. Director Clark motioned to approve the Cameron Rd. Veerkamp bid. Director Thomson seconded. All Directors voted aye.

 - b. The Road Committee and General Manager will report on road work completed since the January meeting and the Board will discuss road work for 2024
Attachment: Road Expenses 2010-2024

Board Discussion/Public Comment/Board Action

The General Manager discussed the culvert cleanout and repair project just completed. A culvert on Strolling Hills was collapsing, so it could not be cleaned out and repaired. We received a credit of \$931, so the final price was \$56,058 for the work. That culvert will be replaced at a later time. Accurate Iron has finished the railings on the mini storage bridge, and is in the process of repairing the railings on the Flying C bridge. No motion/no action.

6. Biennial Financial Audit for Fiscal Years ending June 30, 2024 and June 30, 2023

The General Manager seeks authorization for accountant services from Vaughn Johnson CPA for the biennial financial audit for fiscal years ending June 30, 2024 and June 30, 2023.

Attachment: Engagement letter from Vaughn Johnson

Board Discussion/Public Comment/Board Action

The Board President discussed the biennial audit and the engagement letter from CPA Vaughn Johnson. The audit will not exceed \$7,500. Director Reese motioned to authorize the General Manager to contract with Vaughn Johnson for accounting services. Director Clark seconded. All Directors voted aye.

7. Consolidated General Election to be held November 5, 2024 Resolution 2024-02: Declaring an Election Be Held in its Jurisdiction, Consolidation with other Districts, Requesting Election Services; Nomination of Candidates:

The Board will adopt Resolution 2024- 02 for the election in November.

Attachment: Notice of Consolidated District Election, Resolution 2024-02

Board Discussion/Public Comment/Board Action

President Johnson discussed the election process, and the Resolution needed so our District can request Election Services and hold an election. President Johnson motioned to adopt Resolution 2024-02 for the election in November. Director Thomson seconded. All Directors voted aye.

8. Open Public Forum

The Public has the opportunity to comment or voice an opinion on subject matter relevant to CECSO business that is not already on the Agenda as an Agenda item. Please know that the Board wishes to hear from the public on matters relevant to District business and authority. However, this cannot be a discussion between the public and the Board. If you have a question or comment, please address the Board President.

A resident introduced himself, and offered to help the District with IT help. No motion/no action.

9. CECSO Board of Directors to Recommend a Candidate as the Nominee Candidate to be Appointed by El Dorado County Board of Supervisors.

The Directors will interview the applicants to select the Appointed Candidate for the Board of Director position. Per Election Code 10515: The CECSO Board of Directors will recommend a candidate to fill One (1) full term nominee for appointment to the CECSO Board of Directors by the El Dorado County Board of Supervisors.

Attachments: Full Term Appointed Candidate Form

Board Discussion/Public Comment/Board Action

President Johnson closed the meeting to the public. The Directors interviewed two candidates for the open Director position. President Johnson opened the meeting to the public. President Johnson motioned to recommend Thomas Panages to El Dorado County Board of Supervisors for the Director position. Director Thomson seconded. All Directors voted aye.

10. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

- a. Directors Reports
- b. General Manager's

The General Manager discussed Seat A Nominations for CSDA. SDRMA has a Director vacancy to be filled by December 23, 2024. Form 700 is needed from one Director, and Ethics class AB 1234 needs to be completed soon. Road Survey is needed from one Director.

11. CECSD Resolution- Designation of Applicant's Agent Resolution Non-State Agencies

The Board will discuss the need to pass State of California Office of Emergency Services Designation of Applicant's Agent Resolution Non-State Agencies for application for The Federal Emergency Management Agency (FEMA) Disaster Recovery Program. The Resolution is for the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

Attachment: None

Board Discussion/Public Comment/Board Action

Director Thomson motioned to pass the Applicant's Agent Resolution for the Robert T. Stafford Disaster Relief and Emergency Assistance Act. Director Reese seconded. All Directors voted aye.

Adjournment

Next Regular Board Meeting: May 16, 2024