

**POLICY TITLE: Committees of the Board of Directors**  
**POLICY NUMBER: 4060**

**4060.1** The Board President shall appoint standing committees each year and the duties of the committee shall be outlined at the time of appointment.

**4060.2** The following shall be standing committees of the Board:

**4060.2.1** Road Committee

**4060.2.2** Budget Committee

**4060.3** The Board President shall appoint and publicly announce the members of the standing committees for the ensuing year no later than the Board's regular meeting in January.

**4060.4** The Board's standing committees may be assigned to review District functions, activities, and/or operations pertaining to their designated concerns, as specified below. These review assignments may be made by the Board President, a majority vote of the Board, or by the committees themselves. Any recommendations resulting from such review shall be submitted to the Board via a written or oral report.

**4060.4.1** All meetings of standing committees shall conform to all open meeting laws ("Brown Act") that pertain to regular meetings of the Board of Directors.

**4060.5** The Board's standing Budget Committee shall be concerned with the preparation of an annual budget.

**4060.6** The Board's standing Road Committee shall be responsible for developing recommendations to the Board for yearly road work, supervision of road work after contract has been awarded, reviewing the roadways during the year for problems or potential problems, and coordinating any work parties. This committee shall have the primary responsibility for road work performed by any work party or contractor. This committee shall be headed by the Road Chair.

**4060.7** The Board President shall appoint ad hoc committees as may be deemed necessary or advisable by the President or the Board. The duties of the ad hoc committee shall be outlined at the time of appointment and the committee shall be considered dissolved when its final report has been made.